

# CHESHIRE EAST

## Governance and Constitution Committee

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**Date:** 1<sup>st</sup> December 2008  
**Report of:** Interim Monitoring Officer  
**Title** Cheshire East Work Plan

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### **1.0 Purpose of Report**

- 1.1 To present to the Committee an updated Work Plan for consideration.

### **2.0 Decision Required**

- 2.1 That the Committee:
- 2.1.1 note the current detail of the Work Plan; and
- 2.1.2 note that this will be developed and periodically brought back to the Committee for approval.

### **3.0 Implications for Transitional Costs**

- 3.1 There are no implications for transitional costs.

### **4.0 Background and Information**

- 4.1 It has been agreed that the Committee should have a programme of work which provides for periodic reports to be made upon the development of a Constitution and other key governance-related matters.
- 4.2 Appendix A is the current version of the Work Plan. The details contained in it represent the timescales within which reports are proposed to be brought to the Committee. Information has also been added to show the current status of each work area.
- 4.3 It has previously been accepted that the timescales within the Work Plan need to be flexible in order to account for work priorities, changes in legislation etc. It will therefore be important for the Committee to receive regular reports with updates of the Work Plan.

## **5.0 Conclusion**

5.1 The Committee is asked to note the current version of the Work Plan as the basis for its work, and that the Work Plan will be developed and periodically brought back to the Committee for approval.

### **For further information:-**

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### **Background Documents:- Nil**

*Documents are available for inspection at the Cheshire East Support Office:*  
Westfields  
Middlewich Road  
Sandbach

And at [www.cheshireeast.gov.uk](http://www.cheshireeast.gov.uk)

## Appendix A

	<b>Work Area</b>	<b>Current status</b>
6 <sup>th</sup> October 2008	Whistleblowing Protocol	Approved by Cttee. on 6 <sup>th</sup> October
	Police Authority appointments	Approved by Cttee on 6 <sup>th</sup> October
	Borough Status	Recommended to Council on 6 <sup>th</sup> October. Council accepted recommendation on 20 <sup>th</sup> October
	Outside Bodies appointments	Process agreed on 6 <sup>th</sup> October
3 <sup>rd</sup> November 2008	Process for appointment of School Governors	Process agreed on 3 <sup>rd</sup> November
	Report considered on urgency decision-making process	Report back to Committee on 1 <sup>st</sup> December
	Report on appointment of statutory co-opted Members to scrutiny committees-Parent Governors and Church Reps.	Recommendation made to Council on appointment
1 <sup>st</sup> December 2008	Review Constitution for new Council	
	Council Procedure Rules	
	Member/Officer Relations Protocol	
	Licensing Committee delegations	
	Urgency powers	
12 <sup>th</sup> January 2009	Consider overall committee structure for new authority	
	Scrutiny Procedure Rules	
	Executive Procedure Rules	
	Proposals for Leadership model	
	Proposals for Portfolio Decision-Making powers	
	Boundary Review preparations	
	Code of Corporate Governance	
	Audit arrangements & recommend an Audit Plan	
9 Feb 09	Recommend a Scheme of Delegation to Officers	
	Recommend a Scheme of Delegation to individual members	
	Timetable for meetings 2009/10	
	Code of conduct for officers (including TU consultation)	

	Protocol on member/officer relations (possible TU consultation)	
	Codes and Protocols	
	Finance and Procurement Procedure Rules	
9 March 09	Decide on representation on outside bodies	
	Recommend a constitution for the new Council	
	Recommend a committee structure for the new council	
	Recommend Members Allowances for the new council	